

Manual I
Particulars of organization, functions and duties
[Section 4(1)(b)(i)]

1. Aims and objectives of the organization – The Directorate of Vigilance & Anti-Corruption deals with disciplinary case against delinquent gazetted officers of all departments under the Govt. of NCT of Delhi. Complaints against gazetted/non-gazetted employees received through general public, CBI, CVC and other sources are also processed. The Department finalises chargesheets after re-drafting/vetting of draft chargesheets received from various departments of Govt. of NCT of Delhi. In regard to specific serious irregularities investigation is got done through Anti-Corruption Branch which functions as investigating agency.

The Directorate also functions as nodal agency for advice on vigilance matters to CVOs of local bodies, Vigilance Officers, HODs and other organizations of Govt. of Delhi.

The Anti-Corruption Branch conducts surveillance and apprehends corrupt public servants by laying traps and raids. It also enquires into complaints received from various sources and also from members of the public and investigates cases registered under the Prevention of Corruption Act, 1988. The Anti-Corruption Branch also presents its cases in criminal court and maintains liaison with CBI and Directorate of Prosecution.

2. Mission/Vision – Same as in 1 above-
3. Brief history and background for its establishment – This Directorate is discharging its duties under the Act and Rules for the last over 25 years.
4. Organization Charts

DIRECTORATE OF VIGILANCE & ANTI CORRUPTION
GOVT. OF NCT OF DELHI

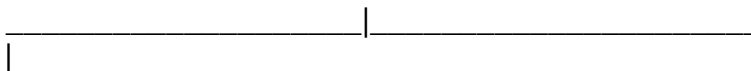
Chief Secretary: Chief Vigilance Officer

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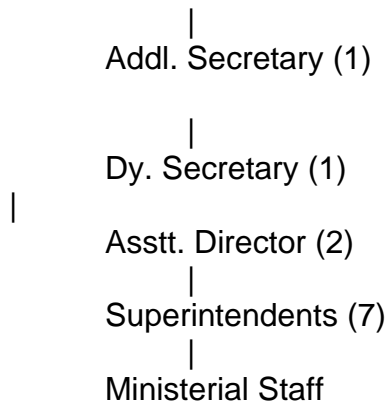
Pr. Secretary (Vigilance & Anti Corruption) and Director(Vigilance)

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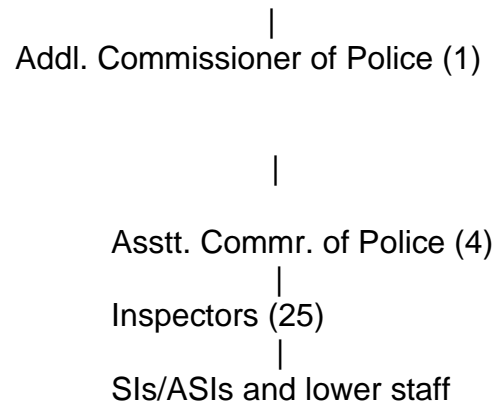
Joint Commissioner of police (Anti Corruption)



VIGILANCE



ANTI CORRUPTION



5. Allocation of business - Same as in SI No. 1
6. Duties to be performed to achieve the mission – Same as in SI. No.1
7. Details of services rendered - Nil
8. Citizens interaction – Directorate is not a public dealing department. However “ Vigilance Awareness Week “ is observed every year as per instructions of CVC. This year it will be observed from 07th November to 11th November, 2005.
9. Postal address of the main office, attached/subordinate office/field units etc.

Directorate of Vigilance
4th Level ‘C’ Wing
Delhi Sachivalaya
New Delhi-110002.

Jt. Commissioner of Police
Anti-Corruption Branch
Old Sectt., Delhi-110054
(Prominent adjacement

location:

(Prominent adjacent location: 1. ITO Bridge
2. IGI Indoor Stadium)

Delhi Vidhan Sabha)

10. Map of office location - As in SI. No.9
11. Working hours both for office and public – 10.00 AM to 6.00 PM.
12. Public interaction, if any – As in SI. No.8
13. Grievance redress mechanism- Not required as interaction with public is almost nil.