

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI

**{DIRECTORATE OF VIGILANCE}**

4<sup>th</sup> LEVEL, C-WING, DELHI SECRETARIAT, I.P. ESTATE, NEW DELHI-110002  
(Phone No.23392257/23392303 & Fax No.23392354/23392353)

No.F.1/10/2004/DOV/

Dated:

To

The Director,  
Directorate of Information & Publicity,  
Govt. of NCT of Delhi, Old Sectt., Delhi-54.

**Sub : Publication of Notice/Advertisement in leading newspapers.**

Sir,

I am directed to forward herewith Notice (Hindi & English Version) for publishing an advertisement in the following Newspaper (in the minimum area) as per details given below:

Sl. No.	Name of the Newspaper	Date of Publication
01.	Times of India - English	16/06/2016
02.	Indian Express - English	
03.	Nav Bharat Times - Hindi	
04.	Dainik Jagran - Hindi	

This issues with the prior approval of Secretary (Vigilance), GNCTD.

Yours faithfully,

Encl : As above.

No.F.1/10/2004/DOV/

0625-0626

(K.S. MEENA)  
DEPUTY SECRETARY (ADMN)

Dated: 9/6/16

**Copy forwarded to the following for information and n. a. please.**

1. Dy. Secretary (IT), Department of Information & Technology, GNCTD, Delhi Sectt, with the request to upload the notice and its annexed terms & conditions in the Delhi Govt. website.
2. Guard File/Consultant, DOV.

(K.S. MEENA)  
DEPUTY SECRETARY (ADMN)

Govt. of National Capital Territory of Delhi  
**DIRECTORATE OF VIGILANCE**  
4<sup>th</sup> Level, C-Wing, Delhi Sachivalaya, New Delhi-110002  
(Phone No. 23392257/23392303 & Fax No. 23392354/23392353)

F.No.01/10/2004/DOV

8623

Date:

9/6/2016

**NOTICE**

Directorate of Vigilance, Govt. of NCT of Delhi invites applications from retired officers, not below the rank of Deputy Secretary (PB-3 with G.P. Rs.7600/-) in Central Government and equivalent post in the State Government/PSUs, having impeccable integrity, for empanelment as Inquiring Authorities for the purpose of conducting departmental inquiries under CCS (CCA) Rules, 1965, on the usual terms and conditions of Government. Validity of the panel would be maximum three years or less on the discretion of Competent Authority.

**Eligibility Conditions -**

- (i) He/she should not be more than 65 years of age as on 1<sup>st</sup> April, 2016;
- (ii) He/she should be in sound health;
- (iii) He/she should not be involved in a criminal /vigilance case.
- (iv) Inquiry shall be conducted at the premises specified by the Directorate of Vigilance.
- (v) He/she may be de-paneled without assigning any reason.

Eligible and willing retired officers may submit their applications to the Dy. Secretary (Admn), Directorate of Vigilance, GNCT of Delhi, 4<sup>th</sup> Level, C-wing, Delhi Sectt., I.P. Estate, ND-2, upto 30/06/2016, with following details -

- (i) Name
- (ii) Father's Name
- (iii) Date of Birth/Date of Retirement
- (iv) Permanent as well as present residential address, with residential / mobile No. and email address
- (v) Post held at the time of retirement, with PB+GP
- (vi) Whether involved in a criminal/vigilance case during service and details of penalty, if any, imposed.
- (vii) Experience in administration / vigilance work
- (viii) Amount of pension, along with copy of PPO

**UNDERTAKING**

1. I solemnly declare that information given above is correct and complete. If at any stage, any information furnished by me is found as incorrect then I shall be personally responsible for the same.
2. While accepting the appointment, I shall ensure that the charged officer is not related to me.
3. I shall ensure that I am not a witness or a complainant in the matter to be inquired into or in an another case relating to a close relative or a known friend of the charged officer.
4. I shall maintain strict secrecy in relation to the documents received or information/data collected in connection with the inquiry and utilize the same only for the purpose of inquiry in the case entrusted to me.
5. I also undertake that my performance as an Inquiry Officer will not be affected due to any other work/job being taken up by me.

Date:

Place:

**Name & Signature**  
**Permanent/ Present Address**  
**& Contact No.**

Application form and Terms & Conditions can also be downloaded from the DOV website [www.delhigov.in](http://www.delhigov.in). The application received after due date & time shall not be entertained. The Directorate of Vigilance reserves the right for rejection of any or all applications without assigning any reason.

(K.S. MEENA)  
DEPUTY SECRETARY (ADMN)  
DTE. OF VIGILANCE, GNCTD

**K. S. MEENA**  
Deputy Secretary (Vig.)  
Directorate of Vigilance  
& Anti Corruption  
Govt. of NCT of Delhi



**Terms and conditions for appointment of retired officers as the Inquiry Officer.**

129/c

- (i) No such documents/information or data shall be divulged to anyone during the Inquiry or after presentation of the Inquiry Report. All the records, reports etc. available with the Inquiry Officer shall be duly returned to the authority which appointed him/her as such, at the time of presentation of Inquiry Report.
- (ii) The Inquiry Officer shall conduct the inquiry proceedings in the official premises provided by the Department/Organization, which engages him/her.
- (iii) The Inquiry Officer shall undertake travel for conducting inquiry (in unavoidable circumstances) with the approval of the Disciplinary Authority.
- (iv) The Inquiry Officer shall submit the inquiry report after completing the inquiry within ninety days from the date of his/her appointment as the Inquiry Officer. Extension of time beyond ninety days can be granted only by the Disciplinary Authority.
- (v) The rates of honorarium and other allowances payable to the Inquiry Officer will be applicable as per DOPT/GOI Office Memorandum No.F.142/40/2015-AVD.I dated 07/01/2016 or norms of GNCT of Delhi.
- (vi) Payment will be made to the Inquiry Officer only when the report is accepted by the Disciplinary Authority. In case, it is not possible to proceed with the matter due to stay by courts etc., the Inquiry Officer may be discharged from his/her duties and payment of honorarium and other allowances will be made on *pro rata* basis.
- (vii) Before the payment is received by the Inquiry Officer, it will be his/her responsibility to ensure that:-
  - (a) All case records and inquiry report (two ink signed copies) properly documented and arranged is handed over to the Disciplinary Authority.
  - (b) The reports returns findings on each of the Articles of Charge which has been enquired into should specifically deal and address each of the procedural objections, if any, raised by the charged officers as per the extant rules and instructions.
  - (c) There should not be any ambiguity in the inquiry report and therefore every care should be taken to ensure that all procedures for conducting departmental inquiries have been followed in accordance with the relevant rules/instructions of disciplinary and appeal Rules to which the delinquent Government officers are governed.
- (viii) The services of Inquiry Officers whose performance is not upto the mark will be terminated with the approval of appointing authority.

राष्ट्रीय राजधानी क्षेत्र, दिल्ली सरकार  
सतर्कता निदेशालय  
चौथा तल-सी, विंग, दिल्ली सचिवालय, नई दिल्ली-110002  
(दूरभाष संख्या 23392257 / 23392303, फ़ैक्स सं0: 23392354 / 23392353)

सं0 फा0: 1/10/2004/डीओवी/ 0623

दिनांक 9/6/16

सूचना

सतर्कता निदेशालय, दिल्ली सरकार सीसीएस (सीसीए) नियमावली, 1965 के अधीन विभागीय जांच करवाने के उद्देश्य से जांच अधिकारियों का पैनल बनाने के लिए सरकार की सामान्य शर्तों पर नियुक्ति हेतु ऐसे सत्यनिष्ठा वाले अधिकारियों से आवेदन आमंत्रित करता है जो केन्द्र सरकार में उप-सचिव (पे बैंड-3, ग्रेड पे.7600/-रु0 ) के पद तथा राज्य सरकार/सार्वजनिक क्षेत्र के उपक्रमों में समकक्ष पद से सेवा निवृत्त हुए हों। इस पैनल की वैधता अधिकतम तीन वर्ष या सक्षम प्राधिकारी के विवेकाधिकार के अनुसार कम होगी।

पात्रता शर्त :-

- (1) उसकी आयु दिनांक 1 अप्रैल, 2016 को 65 वर्ष से अधिक नहीं होनी चाहिए ,
- (2) वह स्वस्थ होना चाहिए
- (3) वह किसी आपराधिक/सतर्कता मामले में शामिल नहीं होना चाहिए ।
- (4) जांच सतर्कता निदेशालय द्वारा निर्दिष्ट स्थान पर संचालित की जायेगी।
- (5) वह बिना कारण बताये पैनल से हटाया जा सकता है ।

ऐसी पात्रता रखने वाले और इच्छुक सेवा निवृत्त अधिकारी अपने आवेदन उप-सचिव (प्रशासन) सतर्कता निदेशालय, राष्ट्रीय राजधानी क्षेत्र, दिल्ली सरकार, चौथा तल, सी-विंग, दिल्ली सचिवालय, आई.पी.इस्टेट, नई दिल्ली-2 पर निम्नलिखित विवरण सहित दिनांक 30.06.2016 तक जमा कर सकते हैं ।

- (1) नाम
- (2) पिता का नाम
- (3) जन्म तिथि /सेवा निवृत्ति की तारीख
- (4) स्थायी एवं वर्तमान आवास का पता, आवासीय टेलीफोन/मोबाईल नंबर एवं ईमेल पते सहित
- (5) सेवा निवृत्ति के समय धारण पद, पे बैंड + ग्रेड पे सहित
- (6) क्या सेवा के दौरान किसी आपराधिक /सतर्कता मामले में शामिल थे तथा लगाये गये जुर्माने का विवरण, यदि कोई हो
- (7) प्रशासन /सतर्कता कार्य में अनुभव
- (8) पेंशन की राशि, पीपीओ की प्रति सहित

शपथ

1. मैं सत्यनिष्ठा पूर्वक घोषणा करता हूँ कि उपरोक्त सूचना सही एवं पूर्ण है । यदि किसी स्तर पर मेरे द्वारा दी गयी सूचना असत्य पायी जाती है तो मैं व्यक्तिगत रूप से उसके लिए उत्तरदायी हूँगा।

क्रियाशील मेमो

K.S. MEENA  
Deputy Secretary (Vig.)  
Directorate of Vigilance  
& Anti Cor.  
Govt. of NCT of Delhi



2. नियुक्ति स्वीकार करते समय मैं सुनिश्चित करूंगा कि प्रभारी अधिकारी का मुझसे व्यक्तिगत रिश्ता नहीं है।

3. मैं सुनिश्चित करूंगा कि मैं किसी मामले में जिसकी जांच की जानी है या किसी नजदीकी रिश्तेदार के दूसरे या प्रभारी अधिकारी के परिचित मित्र के मामले में साक्षी या शिकायकर्ता नहीं हूँ।

4. मैं जांच संबंधी दस्तावेज या सूचना प्राप्त करने / डाटा एकत्रित करने के विषय में अत्यंत गोपनीयता बरतूंगा और इसे केवल मुझे सौंपे गये जांच कार्य के लिए उपयोग करूंगा।

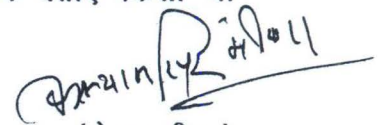
5. मैं यह भी शपथ लेता हूँ कि जांच अधिकारी के रूप में मेरे कार्य निष्पादन पर मेरे द्वारा किये जाने वाले किसी अन्य कार्य / नौकरी के कारण विपरीत प्रभाव नहीं पड़ेगा।

नाम एवं हस्ताक्षर  
स्थायी / वर्तमान पता एवं सम्पर्क सं०

दिनांक :

स्थान :

आवेदन प्रपत्र तथा शर्तें एवं निबंधन सतर्कता निदेशालय की वेबसाइट [www.delhigov.in](http://www.delhigov.in) से भी डाउनलोड किया जा सकता है। अंतिम तिथि और समय के पश्चात प्राप्त आवेदन स्वीकार नहीं किये जाएंगे। सतर्कता निदेशालय को बिना कोई कारण बताए किसी या समस्त आवेदनों को अस्वीकार करने का अधिकार है।



(के.एस.मीणा)

उप-सचिव (प्रशासन)

सतर्कता निदेशालय,

राष्ट्रीय राजधानी दिल्ली सरकार

**K. S. MEENA**

Deputy Secretary (Vig.)

Directorate of Vigilance

& Anti Corruption

Govt. of NCT of Delhi